

## BROAD TOWN PARISH COUNCIL

### Minutes of the Annual Meeting of the Parish Council Meeting held on Monday 14<sup>th</sup> May In the Village Hall

**Public Participation** - there were 18 members of the public present

Concern was expressed about a planning application which was for an alteration to the garages at the rear of 49 Redhills. Proposals include raising the height from single storey to two storeys. The Chairman advised that the Parish Clerk would send an email to Eleanor Slack the Planning Officer dealing with the application, requesting an extension to the date for comments. A request would also be made to call in the planning application via the Unitary Councillor, Mollie Groom.

**Present:**  
Councillor J E Jordan - Chairman  
Councillor S J Billis  
Councillor S G Hartley  
Councillor M A Holland  
Councillor B Joyce  
Councillor R Pearce  
Councillor C J Rendell

**Officers:** Mrs L A Roberts - Parish Clerk

**In Attendance:** Unitary Councillor Mollie Groom

#### **125/18 ELECTION OF CHAIRMAN**

It was proposed by Councillor Joyce, seconded by Councillor Holland, and

**UNANIMOUSLY RESOLVED** to elect Councillor Jordan to the office of Chairman of the Parish Council for the ensuing year.

The Chairman, Councillor Jordan signed the Declaration of Acceptance of Office.

#### **126/18 ELECTION OF VICE CHAIRMAN**

It was proposed by the Chairman, Councillor Jordan, seconded by Councillor Pearce, and

**UNANIMOUSLY RESOLVED** to elect Councillor Hartley to the office of Vice Chairman of the Parish Council for the ensuing year.

**127/18 APOLOGIES**

There were none.

**128/18 DECLARATIONS OF INTEREST**

There were none.

**129/18 MINUTES**

The Minutes of the Parish Council meeting held on Monday 9<sup>th</sup> April 2018 having previously been circulated were signed by the Chairman, Councillor Jordan as a correct record.

**130/18 ATTENDANCE REGISTER 2017/2018**

The attendance register was noted.

**131/18 FINANCE**

**131.1/18 Bank Balances at 31.3.2018:**

Treasurers Account	£ 24.89
Business Bank Instant	£ 6,277.55
Community Fund	£10,647.00

**131.2/18 Bank Balances as at 7.5.18**

Treasurers Account	£ 24.89
Business Bank Instant	£13,067.82
Community Fund	£10,647.00

The bank balances were noted.

**131.3/18 INVOICE FOR PLAY GROUND SIGNS**

It was proposed by the Chairman, Councillor Jordan, seconded by Councillor Joyce, and

**UNANIMOUSLY RESOLVED** to approve the payment of £115.20, including VAT to ASF Signs for 3 x Playground signs.

**132/18 ADOPTION OF THE POWER OF GENERAL COMPETENCE**

The Parish Clerk confirmed that Broad Town Parish Council is eligible, to resolve and adopt the Power of General Competence. The report of the Parish Clerk circulated with the agenda was noted. In summary: -

- The general power of competence is a statutory power of first resort that enables Local Councils to do anything that individuals generally may do and is found in the Localism Act 2011.

- To be eligible two criteria must be met:

- Have an electoral mandate of at least two thirds.

- Have an appropriately qualified clerk.

Once eligible the Council may adopt the power at any meeting of its full council. The council must confirm and minute it remains eligible at a relevant Annual Parish Meeting.

It was confirmed that the Parish Council meets the two requirements for eligibility, at the time of the meeting, to exercise the Power of General Competence.

It was proposed by Councillor Hartley, seconded by Councillor Joyce and

**UNANIMOUSLY RESOLVED** to adopt and use the General Power of Competence.

**133/18 PLANNING**

**133.1/18 Planning Applications Received**

<b>Application Number</b>	<b>Applicant</b>	<b>Location of Development</b>	<b>Description of Development</b>
18/03892/FUL		Hambrook Farm, Thornhill. SN4 7RZ	Extension of annexe to ground floor of existing building  <b>Comments by 31.5.18</b>  <b>The Parish Council had no objection to the application.</b>
18/03463/FUL	Mr & Mrs Williams	Hambrook Farm Thornhill Royal Wootton Bassett Swindon Wiltshire SN4 7RZ	Erection of a Ménage and Associated Works    <b>Comments by 17.5.18</b>

			<b>Whilst the Parish Council had no objection to the application, Members asked that the existing footpath and bridle path currently in situ would be reinstated.</b>
18/03232/FUL	Mrs A Zurawska	7 East View Broad Town Road Broad Town SN4 7QZ	Single storey front and side extension and 2 storey rear extension  <b>Comments by 14.5.18</b>  <b>The Parish Council had no objection. It was noted that the plans show development as extending out further than the front line of neighbouring cottages.</b>

**134/18 GENERAL DATA PROTECTION REGULATIONS – APPOINTMENT OF A DATA PROTECTION OFFICER (DPO)**

The Parish Clerk updated members that the House of Commons has accepted a Government amendment to the Data Protection Bill which, once the Bill has been enacted, will exempt all town, parish and community councils from the requirement to appoint a Data Protection Officer. All other requirements of the GDPR will apply and will come into force on 25<sup>th</sup> May 2018.

This meant there was no requirement to appoint a DPO.

**135/18 OXFORD LAW – LAND DEVELOPMENT CONSULTATION**

The Chairman, Councillor Jordan explained to the meeting the proposals put forward by Oxford Law in a meeting conducted immediately prior to the Council meeting. Oxford Law had presented two potential development plans one for 22 houses and another for 33 houses on the land south of the village school, commonly known as Church Farm Fields. Oxford Law stated that they had taken account of the consultation conducted for the Parish Plan in 2011 and provided off road parking near to the school and a small ‘village green’. They also stated that the development proposal would include the required 30% affordable housing as outlined in the Wiltshire Core Strategy for any housing development. They made their position clear that the development proposals would be positioned to Wiltshire

Council as providing “market housing” to help Wiltshire meet its 5-year housing targets, rather than being based on any local housing need from within the parish. The Chairman Councillor Jordan made it clear to Oxford Law that the needs of the village were the primary motivation for the Parish Council and that the Parish Council must and will represent the views of its electors. The consultation in 2011 and all subsequent feedback from the residents of the village indicate that there is no local requirement for housing developments of this scale and as a result the Parish Council would not support it.

It had been confirmed to Oxford Law that the Parish Council were already investigating ways of addressing speeding traffic through the village, those plans did not involve a car park as a solution. Indeed, advice from the Highways office is that parking on the road is a very effective way of slowing down traffic.

There is no evidence that the village needs additional housing other than that identified in the core strategy for small villages such as Broad Town which requires infill only ie, single dwellings.

The chairman, Councillor Jordan concluded the update with the fact that Oxford Law had suggested that despite the view of the Parish Council they would be submitting an application and that Oxford Law, and the Parish Council would now be in conflict. The Chairman, Councillor Jordan endorsed the position of the Parish Council which was that the Parish Council has a duty to reflect the needs of the village, they were our community and our electors.

#### **136/18 GRASS CUTTING AT REDHILLS RECREATION AREA**

Councillor Joyce reported that he had arranged to meet a grounds maintenance contractor, but they had not turned up for the meeting. Councillor Joyce had left telephone messages but none of his calls had been returned. The only conclusion to draw was that the contractor was not interested in the work.

A local farmer had shown an interest in the contract and said he would mow the playing field, rake up the grass and then cut every 7-10 days during the growing period, he would also provide a one off clear up around the edges of the recreation area to clear nettles, long grass and hedges. The yearly contract price would be £2000.00. the current contract was £1040 per year and with only £1500 in the grass cutting budget the Parish Council would have to further review the options. It was requested that Councillor Joyce liaises with the farmer and asks what service he might provide for £1500.00 per annum.

#### **137/18 EXCHANGE OF INFORMATION**

**please note no decisions can be made on these items anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.**

The Chairman, Councillor Jordan had attended the recent Area Board meeting and shared information with the meeting.

- A 7-seater MPV was available to Community Groups to borrow. Details to be published in the newsletter.
- It was reported that Bushton Village Hall had been successful in Big Lottery funding towards the costs of a new kitchen. It was suggested that Broad Town's Village Hall Committee might be eligible to apply.
- There was a group of Digi Champions, based in Royal Wootton Bassett who can offer help and advice with IT queries
- Wiltshire Council provide free swimming sessions to the under 16's during school holidays.

Councillor Billis reported that a grant application for replacement goal posts had been submitted to the Area Board.

Councillor Billis was pleased to report that the landowner had agreed to have the footpath redirected around the cattle grid, provided a gate is affixed. An application for the gate will be submitted to the Area Board.

The Chair reported that there was a free event taking place in Royal Wootton Bassett, Music on your Doorstep'. Saturday October 6<sup>th</sup> 10-4pm in the RWB Memorial Hall, Station Road. Tickets can be booked online at [Wiltshireruralmusic.co.uk](http://Wiltshireruralmusic.co.uk)

Regarding the issue of speeding traffic, one proposal is to have some Speed Indicator Devices, at locations to be agreed. Councillor Billis reminded the meeting that this proposal had received overwhelming community support. Broad Town Parish Council would be represented at the next CATG meeting scheduled for 6 June to make a presentation for funding for two devices.

It was reported that the footpath from Chapel Lane to the top of Horns lane had been cleared by local residents and was totally passable. The Parish Council extended its very grateful thanks to the residents who had cleared the footpath.

Councillor Joyce advised work had begun on the Old Pump House however they had not discharged all the conditions attached to the planning permission. He advised that the matter was being investigated by Wiltshire Council to establish whether they had breached planning conditions. There was a general concern in the community about the work.

**Next Meeting Monday 11<sup>th</sup> June 2018, 6.30pm in the Village Hall**

**Meeting closed at 7.40pm**

**Signed: ..... Dated: 11<sup>th</sup> June 2018**

**Chairman, Councillor J Jordan**

